

Criteria	Weight (%)	Returnable with the RFQ/tender
Availability of stationery	45%	<p>The minimum of 50 stock of each must be always kept</p> <p>Scoring:</p> <p>Minimum stock level of 50 items = 45%</p> <p>Minimum stock < 50 items = 35%</p>
<p>The supplier must have 5 or more years in the stationary supply business.</p> <p>Company Profile</p>	25%	<p>Company Profile</p> <p><u>Scoring:</u></p> <p>Company \geq 5 years = 10%</p> <p>Company < 5 years = 5%</p>
Delivery turnaround time	30%	<p>The maximum turnaround time from the date of issue of a purchase order to delivery of stationery at the Eskom premises shall be 7 working days</p> <p>Scoring:</p> <p>Maximum delivery of 7 working days = 25%</p> <p>Maximum delivery time < 7 working days = 15%</p>
<u>Total Threshold</u>	100% 80%	